



Stafford House Study Holidays
19 New Dover Road
Canterbury
Kent, CT1 3AH
England

Telephone + 44 (0) 1227 787730
Facsimile + 44 (0) 1227 787740
Email bookings@staffordhouse.com
www.studyholidays.com

Paying For Your Course

Thank you for submitting your booking to us. A member of the Stafford House Study Holidays reservations team will be in touch shortly to confirm your booking. Please note that bookings cannot be confirmed until the deposit has been received.

The next steps:

1. **Make your deposit payment.** We require a non-refundable deposit of GBP 200.00.

Please select from the following options to make a payment;

Download our credit/debit card payment form to send by fax or post.
Please note we do not accept American Express

Button

Download our bank details to arrange a bank transfer
Please note we will still require a copy of this form to be sent my fax or post

Button

We can also accept your credit/debit card information over the phone. Please select the credit/debit card payment form (above). This will show you which information we need. Please keep your card handy when you call us. To pay over the phone, please call +44 1227 787730

Once we have taken the payment as detailed on the form, your card information will be destroyed for security purposes.

2. **Student Enrolment Confirmation.** Once we have received your deposit payment, we will send you the following documents:

Certificate of Enrolment – as proof you have been enrolled on the course

Transfer Details Form – so you can inform us of your flight arrangements and book a transfer if needed

3. **Final Payment.** Once we have received details of your transfer we will send you a final invoice. This must be paid at least 1 month before the student arrives.

4. **Arrival Instructions** will be sent within two weeks of departure by e-mail (if an address is given)

If you have any comments or questions about this booking, please e-mail us at bookings@staffordhouse.com
Please use the student's name as a reference.



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MUSS Booking Form CARD PAYMENT FORM

Student Name:

Student Date of Birth:

Please select the amount you would like to pay:

GBP 200.00 Deposit:

Balance Payment: Specify amount: :

Invoice number (if known)

Receipt Method:

We ask for a card holder address and e-mail address to post or e-mail a receipt to you. Please indicate which method you prefer. If no method is selected, we will e-mail you a scanned copy (if an address is provided)

Post E-Mail

Card Type: *Please note we do not accept American Express*

Mastercard Visa Other

Switch/Maestro Issue Number (Switch only)

(please specify)

Card Number:

Start Date: / Month/Year

Expiry Date: / Month/Year

Security Code:

This is the last three digits printed on the signature strip on the back of your card

Name as printed on Card:

Card Holder's Address Country:

Post Code:

Card Holder's E-mail Address:

Card Holder's Consent:

Please sign here to consent to your card details being used to pay the deposit/fees for the above named student to take part in the Manchester United Soccer Schools Programme as provided by Stafford House Study Holidays