



Stafford House Study Holidays
19 New Dover Road
Canterbury
Kent, CT1 3AH
England

Telephone + 44 (0) 1227 787730
Facsimile + 44 (0) 1227 787740
Email bookings@staffordhouse.com
www.studyholidays.com

Paying For Your Course

Thank you for submitting your booking to us. A member of the Stafford House Study Holidays reservations team will be in touch shortly to confirm your booking. Please note that bookings cannot be confirmed until the deposit has been received.

The next steps;

1. Make your deposit payment. We require a non-refundable deposit of GBP 200.00.

Please select from the following options to make a payment;

Download our credit/debit card payment form to send by fax or post.
Please note we do not accept American Express

Button

Download our bank details to arrange a bank transfer
Please note we will still require a copy of this form to be sent my fax or post

Button

We can also accept your credit/debit card information over the phone. Please select the credit/debit card payment form (above). This will show you which information we need. Please keep your card handy when you call us. To pay over the phone, please call +44 1227 787730

2. Student Enrolment Confirmation. Once we have received your deposit payment, we will send you the following documents:

Certificate of Enrolment – as proof you have been enrolled on the course

Transfer Details Form – so you can inform us of your flight arrangements and book a transfer if needed

3. Final Payment. Once we have received details of your transfer we will send you a final invoice. This must be paid at least 1 month before the student arrives.

4. Arrival Instructions will be sent within two weeks of departure by e-mail (if an address is given)

If you have any comments or questions about this booking, please e-mail us at bookings@staffordhouse.com
Please use the student's name as a reference.



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MUSS Booking Form BANK TRANSFER FORM

Student Name:

Student Date of Birth:

Please select the amount you would like to pay:

GBP 200.00 Deposit:

Balance Payment: Specify amount: :

Invoice number (if known)

Please use the following bank details to send a bank transfer to us:

Account Name

Bank Account Number Sort Code

Bank Address

IBAN Number

Swift/BIC Code

Once you have arranged for the bank transfer to be sent, please send a copy of this form to us by fax, e-mail or post.

If you are asked to provide a reference for the transfer, please use either the Student's surname or an existing invoice number (if known), as this will allow us to link the transfer to the student's records.